

# ATTENTION TAX CREDIT PROPERTY OWNERS

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JUST A REMINDER THE FOLLOWING INFORMATION IS DUE  
TO HMFA NO LATER THAN JANUARY 31, 2008:

1. OWNER'S CERTIFICATE OF CONTINUING PROGRAM  
COMPLIANCE SIGNED BY THE PROJECT OWNER
2. COMPLIANCE MONITORING FEE OF \$60/UNIT PER UNIT  
(IF APPLICABLE) PAYABLE TO NJHMFA
3. ANNUAL CERTIFICATION FOR PROJECTS WITH  
SPECIAL NEEDS OR SOCIAL SERVICES
4. BUILDING STATUS REPORT FOR CALENDAR YEAR 2007  
IN DIGITAL FORMAT (E-MAIL OR DISKETTE)
5. DOCUMENTATION TO SUPPORT 2007 UTILITY ALLOWANCES USED
6. IRS FORM 8609 WITH PART II COMPLETED  
(IF NOT PREVIOUSLY PROVIDED)
7. YEAR 15 STATUS REPORT (IF APPLICABLE)

ALL ITEMS SHOULD BE SENT TO THE TAX CREDIT ANALYST ASSIGNED  
TO YOUR PROJECT. TO ACCESS MONITORING FORMS OR THE LIST OF  
HMFA CONTACTS, VISIT [WWW.STATE.NJ.US/DCA/HMFA/TXCREDIT](http://WWW.STATE.NJ.US/DCA/HMFA/TXCREDIT)  
OR CONTACT DONNA DENTI AT (609) 278-8818.

FAILURE TO SUBMIT THESE ITEMS BY 1/31/08 IS  
NONCOMPLIANCE THAT SHALL BE REPORTED TO THE IRS!



NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY